

F.No.SRCAPP3080/M.Ed /AP/2016/ 81199

Date : 02/02/2016

To,

The Correspondent /Secretary
Sri Vedanarayana College of Education,
Plot No. 67/3,4,7 Erikambattu Village,
Narayanavanam Post Office,
Narayanavanam Taluk & City,
Chittoor District -517 581,
Andhra Pradesh

Sub : Letter of intent for grant of recognition/permission for M.Ed course Under Clause 7(9) of the NCTE (Recognition Norms and Procedure) Regulation, 2014- reg.

Ref : Code No. SRCAPP3080/M.Ed

Sir/Madam,

In terms of Section 14(1) of the NCTE Act, 1993, Sri Vedanarayana Educational Society, Plot No. 67/3,4 Puttur -Chennai high Road, Erikambattu Village, Narayanavanam Post Office, Narayanavanam Taluk & City, Chittoor District -517 581, Andhra Pradesh had submitted an application to the Southern Regional Committee of NCTE for grant of recognition for starting of M.Ed programme of two years duration with an intake of 50 students at Sri Vedanarayana College of Education, Plot No. 67/3,4,7 Erikambattu Village, Narayanavanam Post Office, Narayanavanam Taluk & City, Chittoor District -517 581, Andhra Pradesh

2. On the basis of the scrutiny of the documents submitted by the institution, report and videography received from the Visiting Team, the SRC in its 300th meeting held during 29th and 31st January 2016 is satisfied that the above institution has adequate financial resources, provided infrastructural and instructional facilities as prescribed in the norms and standards and that it fulfils all other conditions required for proper functioning of the institution for a teacher education programme and decided to issue Letter of Intent prior to grant of recognition under clause 7(16) of NCTE Regulations 2014 for M.Ed programme of two years duration with an annual intake of 50 students (one unit) subject to appointment of qualified staff selected through duly constituted selection committee and approved by the affiliating body as per the Norms of NCTE.

3. Before grant of Formal Recognition, you are required to submit the following:-

- (i) An affidavit on Rs.100/- stamp paper about appointment of faculty/staff as required(See Annexure-I).
- (ii) An affidavit on Rs.10/- stamp paper by individual faculty/staff members (See Annexure-II)
- (iii) A statement giving the staff profile. The details therein should be filled by every faculty/staff members (See Annexure-III)

Formats of Annexures -I, II and III are enclosed along with this letter.

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4. The institution shall have its own website and undertake to upload the following:-
- Sanctioned programmes along with annual intake in the institution;
 - Name of faculty and staff in full as mentioned in school certificate along with their qualifications, scale of pay and photograph
 - Name of faculty members who left or joined during the last quarter;
 - Names of students admitted during the current session along with qualification, percentage of marks in the qualifying examination and in the entrance test, if any, date of admission, etc.;
 - Fee charged from students;
 - Available infrastructural facilities;
 - Facilities added during the last quarter;
 - Number of books in the library, journals subscribed to and additions, if any, in the last quarter;
 - The affidavit with enclosure submitted along with application
 - The institution shall be free to post additional relevant information, if it so desires.
 - Any false or incomplete information on website shall render the institution liable for withdrawal of recognition.

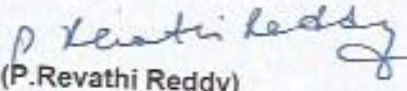
5. Before issuance of Formal Recognition Order, the institution shall convert Endowment Fund of Rs. Five Lakhs and Reserve Fund of Rs. **Seven Lakhs** into **Joint account** in any Scheduled Bank with the Regional Director, Southern Regional Committee, National Council for Teacher Education (Regional Director, SRC, NCTE). FDRs converted into Joint Account shall be submitted.

You are required to comply the above requirements for issuance of Formal Recognition Order under 7(16) Regulations, 2014.

6. Further, admissions shall not be made until Formal Recognition Order under Regulations 7(16) of the NCTE(Recognition Norms and Procedure)Regulations, 2014 is issued by the Southern Regional Committee, NCTE and affiliation is obtained from the University/Examining body concerned.
7. Reply to the Letter of Intent should be submitted within two months from the date of receipt of this letter.

Reply to LOI received on or before **03.03.2016** shall only be considered for grant of Formal Recognition for the year 2016-17.

By Order,


(P.Revathi Reddy)
Regional Director

Copy to:

- The Registrar, Sri Venkateswara University, Tirupathi - 517 502, Tirupathi, Chittoor District Andhra Pradesh
- The Secretary /Correspondent, Sri Vedanarayana Educational Society, Plot No. 67/3,4 Puttur -Chennai high Road, Erikambattu Village, Narayanavanam Post Office, Narayanavanam Taluk & City, Chittoor District -517 581, Andhra Pradesh

FORMAT OF AFFIDAVIT

(On Rs. 100 Non-judicial stamp paper should be submitted after duly Notarised)

I..... Son of/Daughter of /Wife of
aged.....resident of
in the capacity of Secretary/Manager/Correspondent/Trustee of
(name of the society/Trust with complete address as in the
 Society registration papers) take oath and state as under:

- (i) That I am Secretary/Manager/Correspondent/Trustee of.....
 (name of the Society/trust with complete address as in the society registration papers) and
 signing this affidavit on behalf of it for which I am fully authorized.
- (ii) That the Society/Trust has appointed required number of teaching staff including head of
 the requisite qualification and experience after adopting due selection procedure as per
 the norms and standards laid down by NCTE.
- (iii) That the Society/Trust has appointed required number of non teaching staff of the
 requisite qualification and experience after adopting due selection procedure as per the
 norms and standards aid down by NCTE after.
- iv) That the Society/Trust has appointed required number of teaching and non teaching staff
 which is paid through account payee cheque as per the service condition laid down in
 NCTE norms and standards.

(Signature of Deponent)

Verification

I above named deponent do hereby verify that the statement made by me under
 Para (i) to (iv) are true and correct to the best of my knowledge and belief.
 Nothing is false and nothing is concealed in it.

Place:

Date:

(Signature of Deponent)

FORMAT OF AFFIDAVIT

(On Rs. 10 Non-judicial stamp paper should be submitted after duly Notarised)

I, Son of/Daughter of /Wife of
 aged resident of
 take oath and state as under:

- (i) That I am a (Designation) in (name
 Of the institution with address)
- (ii) That I have been working as a full time (Designation) in
 (name of the institution) since
 Further, I also state that I have not accepted any
 Assignment anywhere on part time/full time basis other than this.
- (iii) That I have applied to this institution for the post of and was
 appointed by a selection committee for the post of In the
 pay scale of Rs. to and my
 present emoluments are Rs.
- (iv) The institution is paying salary amounting to Rs. per month
 through account payee cheque or through sending instructions to my savings A/C
 No. in the Bank of
 Branch.

(Signature of Deponent)

Verification

I above named deponent do hereby verify that the statement made by me under
 Para (i) to (iv) are true and correct to the best of my knowledge and belief.
 Nothing is false and nothing is concealed in it.

Place:

Date:

(Signature of Deponent).

Staff Profile

To be approved by the Competent Authority of the Affiliating Body.

Name of the Institution _____

Programme _____

Address of the Institution _____

S. N. C.	Name & Designation	Date of Birth	Qualification	Professional	Research Degree/ Eligibility	Subject	Years of experience in Elementary/Secondary/ Senior Secondary School	Teaching experience for Elementary/Secondary/ senior teacher education in school	Rank of position in the profession	Mode of appointment (full/ part time)	Percentage
			Graduate Qualification	Professor							
			Bachel or Degree and/or Graduate Degrees								
			Subject								
			Distinction or Merit								
			Name of the programme (B.Ed/ M. Ed/any other)								
			Method of Specialisation								
			Division/Part of the								

Signature of Registrar/Director SCERT _____

Name of University/Name of SCERT _____

Stamp of University/SCERT _____

Signature of Principal-head _____

Name _____

Stamp of Institution _____